

MILTON KEYNES DEVELOPMENT PARTNERSHIP (“MKDP”)
Extract from Minutes of the Extraordinary Board Meeting dated 18th May 2020
starting at 10:00 am
This meeting was held via MS Teams (video conferencing platform)

Item	
	<p>Point of Order: The Chair informed the Board that the focus for today’s meeting was to tease out any questions and issues relating to the redbook valuation</p> <p>The red book valuation will be represented for approval at the June Board meeting.</p> <p>It was also confirmed that the MKDP Business Plan scheduled for June Cabinet had been postponed.</p> <p>The date for signing off the accounts is not yet determined but will be advised at the June Board meeting.</p>
1	<p>Apologies: Apologies were noted by the Board</p>
2	<p>Declarations of Interest No declarations of interest declared.</p>
3	<p>Red Book Valuation</p> <p>The Board considered the matter of the redbook valuation versus realised gain on the portfolio. The Board agreed that more time was required to work through the implications, presentation and communication of the valuation results. Due to the time constraints, the Chair requested Board members to send through further thoughts and questions to the CFO. The Chair requested the CFO to collate all the questions with answers on the implications and share them with Board Members.</p> <p>In response to the timing issues the CFO provided the following explanation: Filing of MKDP Accounts 2019/20: The recommendation to the Board from the CFO is to postpone the filing of MKDP’s annual accounts. The postponement is suggested as it is usual practice for the parent company to complete their audit before the subsidiary company start.</p> <p>MKDP External Audit has been delayed. E&Y do not have a signed-off risk assessment regarding the handover of files. Online viewing of files is not allowed. The E&Y team, last year and this year, are in discussions with Hillier Hopkins. E&Y are not aware of the movement in valuation. Hillier Hopkins at this time have been advised that MKDP have moved from an internal to external valuation approach and they have been provided with the brief There will not be a prior year adjustment event which means that MKDP will not have to restate the 2018/19 accounts.</p> <p>The Board were asked to critically evaluate the impact of the COVID19 on the red book valuation. Further market evidence was requested from experts in the field due to these extraordinary times. Valuation within the property market is uncertain.</p>

	<p>With regards to future valuations the Board were inclined towards completing a further full redbook valuation in 12 months' time by external valuers.</p> <p>Communication: The Board concurred that more time was necessary to consider the communication and the implications. In terms of communication, the portfolio holder requested assistance with the political and public lead in when communicating MKDP's performance.</p>
4	Covid Matters
4.1	<p>Finance – Potential impact of Coronavirus Board Noted the immediate risks to income and opportunities by reducing expenditure. The Board were invited to send comments/questions on the Covid impact to the CFO. The Board were notified that Strategic priorities will be reviewed by the Finance, Audit & Governance SC.</p>
4.2	<p>Covid Recovery: Councils Flexible Building Plan: This item was not discussed due to time constraints. Holiday policy: Board Members gave their support however felt this was an Executive decision. Board were informed that the policy is broadly in line with MKC. Engagement with Business and the Markets: This item was not discussed due to time constraints.</p>
4.3	<p>B4 Covid Testing: Board were advised that the traffic management issues had more or less been resolved. The contract with the Department of Health remains unsigned. The delay follows a request from MKC for more robust wording regarding the qualifications of staff managing traffic requirement. DoH have agreed to carry out a full traffic management survey to address all the issues raised by the Council.</p> <p>Concerns were raised that the original term was for 3 months with an option for the DoH to extend. The Chair requested a timeline of events to be emailed to Board Members.</p> <p>Board Members also requested that self-insurance through the Council covers Board Members individually and collectively.</p>
	<p>NEXT MEETINGS: 15th June 2020, 10:00 – 12:00, Video Conference – MS Teams TBC 3rd August 2020, 10:00 – 12:00, Bouverie House - TBC</p>

Confirmed as a true extract from the Minutes of the meeting of the Board held on 18th May 2020 and published in accordance with the Freedom of Information Act 2000.

Nicola Sawford

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Independent Chair