

MILTON KEYNES DEVELOPMENT PARTNERSHIP (“MKDP”)
Extract from Minutes of the Extraordinary Board Meeting dated 24th April 2020
starting at 10:00 am
This meeting was held via MS Teams (video conferencing platform)

1	Apologies:
	Apologies were noted by the Board.
2	Declarations of Interest
	None disclosed
3	Previous Extraordinary minutes
	<p>The minutes of the previous extraordinary board meeting held on the 7.4.20 were used for information purposes. Previous Board and Extraordinary Board minutes to be formally approved at the 4.5.20 Board meeting.</p> <p>Assigned Actions update: Placemaking: It was confirmed that the paper was presented to PPIsc on the 17.4.20. Investment Opportunities: A watching brief is being maintained on investment opportunities. Local Housing Company:</p> <ul style="list-style-type: none"> • Contact still to be made with the Conservative group • Financial model: The financial model was presented to the LHC Working Group on the 22.04.20. A further working group meeting is to be arranged towards the end of the week commencing 24.4.20 • CSR Fund: Agenda item for the next Board meeting – 4.5.20 • Digital Platforms: MS Teams to be used for Board Meetings.
4	Reports
4.1	Chair’s Comments: Thanks to the Executive Team and Board Colleges was conveyed by the Chair for their commitment during a period of intense activity.
4.2	<p>CEO’s Report:</p> <p>Working practices: Remote working is proving to be functioning reasonably well. The team have all adapted to the digital way of working and are in regular contact. Bouverie House is open and available for use when necessary. This week a number of legal documents were signed and completed. The Board were advised that MKDP are using MKC’s HR resource for guidance when necessary and are following the COVID-19 guidelines provided.</p> <p>Finance: A financial report on the year end will be provided to the 4.5.20 Board meeting.</p> <p>Property Projects & Investment subcommittee met on the 17.4.20. The draft minutes of the meeting will be available to the 4.5.20 Board meeting.</p> <p>Local Housing Group: The first working group meeting comprising Independent Members was held on the 22.4.20 to review in more detail what the Council wants; research undertaken; using Tickford Field Farm as a target site for financial modelling. A further meeting to discuss in more detail various touch points has been arranged for next week to bring forward a further iteration of emerging plans that can be shared with Council Officers and Politicians. A separate session on Financial modelling and sensitivity analysis has also taken place.</p> <p>Covid-19 Testing Centre: The proposal to utilise the B4.1 car park was presented and supported by PPIsc subject to minor amendments to the draft</p>

	<p>Heads of Terms to cover off areas of concern around health & safety, 3rd party liability and indemnification. Lawyers submitted the amended contract to the DoH on the 17.4.20. The contract with the DoH remains unsigned at this time. The DoH accessed the site without agreement on Saturday 18.4.20 without coordinating activities between the Council, Highways or the local NHS provider. Conversations are ongoing to finalise the contractual arrangements.</p> <p>Material concerns around H&S were raised at PPIsc. PPIsc and the Board agreed that not to support the initiative would be difficult in terms of PR however stressed that execution of the contract should be completed as soon as possible.</p> <p>In terms of PR the board acknowledged that this was an opportunity lost. A local piece of PR around the support for the NHS, which has popped up on the graffiti wall at the old bus station, will be prepared.</p> <p>Worrelle Avenue: Following discussion at PPIsc, a 3 month extension was offered to the Developers. The Developers of Worrelle Avenue, have now set a new completion date for the 13.7.20. No other renegotiation to the terms was required.</p> <p>Board were advised that a number of Developers are beginning to reopen sites. The working hours are being adjusted to maintain social distancing. Board were advised that MKDP sites under construction have not indicated a returned to work. An update will be provided when this occurs.</p>
4.3	<p>Council's Report: Verbal Update: The main elements of Council activity has been focused on the emergency response to COVID. This includes activities such as:-</p> <ul style="list-style-type: none"> • Support for vulnerable groups on behalf of the government and running its own local scheme. • Ensuring business grants are handed out. • Business as usual in terms of the Council agenda using video conferencing for its meetings • Finance: Looking at the long term impact on the budget and the financial outlook. • Working on a flexible operating model to manage a range of services <p>The regional COVID testing in Milton Keynes is good news.</p>
5	AOB
	No matters arising.
	<p>NEXT MEETINGS 24th April 2020 – 14:00 - Video Conference via Microsoft Teams 4th May 2020 – 10:00 - Video Conference via Microsoft Teams</p>

Confirmed as a true extract from the Minutes of the extraordinary meeting of the Board held on 24th April 2020 and published in accordance with the Freedom of Information Act 2000.

Nicola Sawford

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Independent Chair